

TOWN OF CONCORD TOWN BOARD MEETING August 2, 2024
9 a.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,
at 9:00 a.m.

ROLL CALL: PHILIP DROZD, SUPERVISOR
CLYDE M. DRAKE, COUNCIL MEMBER
KIMBERLY S. KRZEMIEN, COUNCIL MEMBER
KENNETH KASSEL, COUNCIL MEMBER

EXCUSED: KENNETH D. ZITTEL, COUNCIL MEMBER

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk

Supervisor Drozd opened the Special Town Board meeting at 9:00 a.m.

ITEM #1 ACCEPT RESIGNATION OF STEPHANIE A. BACON

Deputy Town Clerk Stephanie A. Bacon tendered her resignation, effective August 22, 2024. Motion by Council Member Drake, seconded by Supervisor Drozd, to accept the resignation of Stephanie A. Bacon, with deep regrets. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.

ITEM #2 APPOINTMENT OF DEPUTY TOWN CLERK

Town Clerk Schweikert informed the Board that she had concluded her interview process and asked the Board to approve her appointment of Laura Safford as her deputy, effective August 5, 2024. Ms. Safford will be in the office for training purposes from August 5th 2024 to August 21, 2024, and will assume the position of Deputy Town Clerk on August 22, 2024. Motion by Council Member Krzemien, seconded by Council Member Kassel, to appoint Laura Safford as Deputy Town Clerk effective August 22, 2024. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried. Town Clerk Schweikert advised that her office will be closed on Friday, August 16, 2024, due to prior commitments.

ITEM #3 APPOINTMENT OF REGISTRAR OF VITAL STATISTICS

Town Clerk Schweikert advised that the Appointment of Registrar of Vital Statistics form needs to be updated to reflect the appointment of Laura Safford. Motion by Council Member Krzemien, seconded by Council Member Kassel, to authorize Supervisor Drozd to sign the Notification of Appointment of Registrar of Vital Statistics form to be filed with Erie County and New York State. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.

Motion by Council Member Krzemien, seconded by Council Member Drake, to adjourn the meeting at 9:10 a.m. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.



Darlene G. Schweikert
Town Clerk