

TOWN OF CONCORD TOWN BOARD MEETING      July 31, 2024  
10 a.m.

MEETING CALLED TO ORDER BY PHILIP DROZD, SUPERVISOR,  
at 10:01 a.m.

ROLL CALL:            PHILIP DROZD, SUPERVISOR  
                         CLYDE M. DRAKE, COUNCIL MEMBER  
                         KIMBERLY S. KRZEMIEN, COUNCIL MEMBER  
                         KENNETH KASSEL, COUNCIL MEMBER

EXCUSED:    KENNETH D. ZITTEL, COUNCIL MEMBER

ALSO PRESENT:    DARLENE G. SCHWEIKERT, Town Clerk

Supervisor Drozd opened the Special Town Board meeting at 10:01 a.m.

ITEM #1      AWARD HULBERT LIBRARY COMMUNITY SPACE BID

Supervisor Drozd informed the Board that the Bid Opening was held on July 17<sup>th</sup>. Three bids had been received; bids have been reviewed by MDA Consulting Engineers, Town Attorney Attea and Joy Kuebler Landscape Architect, PC.

Motion by Council Member Kassel, seconded by Council Member Krzemien, to award this contract to Ground Breaking Solutions, LLC, in the amount of the Base Bid and the awarded alternates of \$111,200.00. and authorizes Supervisor Drozd to sign the Notice of Award as well as the Agreement and Notice to Proceed, contingent upon Ground Breaking Solutions, LLC, providing the required insurances, Performance Bond and Payment Bond. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.

ITEM #2      COMMUNITY DEVELOPMENT NEEDS SURVEY

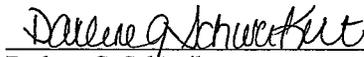
Supervisor Drozd informed the Board that the Community Development Needs Survey submission for next year's grant cycle is due today. Under Public Services, level of priority 2, the project would be the Rural Transit Van which transports residents to needed places so they can have a better lifestyle: doctor visits, shopping, etc. and Under Public Facilities, level of priority 1, the project would be the Senior Center to rebuild the canopy porch roofs so they cover the exit doors on the north and south sides of the building. There is no coverage for the full length of the concrete pads when people exit the doors during emergencies, fire alarms and drills. The building was not built properly to protect people from the elements.

Motion by Council Member Drake, seconded by Council Member Kassel, to authorize Supervisor Drozd to sign the Community Development Needs Survey as detailed above. Town Clerk Schweikert will deliver the submission to Erie County Department of Environment & Planning later today. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.

ITEM #3      SPECIAL TOWN BOARD MEETING: PERSONNEL

[ Town Clerk Schweikert asked the Board to schedule a Special Town Board Meeting for Friday, August 2<sup>nd</sup> at 9 a.m. regarding personnel to include the resignation of Deputy Town Clerk Bacon and the appointment of the new Deputy Town Clerk. This will allow for the new Deputy Town Clerk to have some training time with Deputy Town Clerk Bacon prior to her resignation date. Motion by Council Member Drake, seconded by Council Member Krzemien, to schedule a Special Town Board Meeting for Friday, August 2<sup>nd</sup> at 9 a.m. regarding personnel. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.

Motion by Council Member Drake, seconded by Council Member Krzemien, to adjourn the meeting at 10:13 a.m. Council Members Drake, Krzemien & Kassel; Supervisor Drozd, voting aye; Council Member Zittel, excused. Carried.



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Darlene G. Schweikert  
Town Clerk

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